

**POLO PARK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS EMERGENCY MEETING –
BOULEVARD CLUBHOUSE
October 12, 2017**

Meeting was called to order at 3:00 PM by President Peter Sampiere. The following board members were present: Dawn Bissell, Dot Dorrington, Marletta Frantal, Joyce Parker, and Drew Poteracki. Patti Kares was absent.

OPENING OF MEETING: Pete opened the meeting and referred to Dawn for financial update.

TREASURER'S REPORT: Dawn discussed the e-mail sent by Patti to Board members regarding cashing reserve CDs to cover the cost of restoration. There had been some incorrect information given that had caused some of the Board members to believe there was a need to cash the CDs. After much discussion, Dawn explained that, with the reserves allocated from the 2016 budget, from Activities, funds already transferred from the reserve Money Market Account, and funds from Marletta's drywall donations, there should be coverage for all the restoration without cashing any CDs and incurring a penalty.

Dawn also encouraged anyone making a purchase to tell her in advance so that withdrawals can be made from the money market account in a timely manner.

Dawn also stressed that the money used from the reserves will have to be replaced. Some discussion was held on having a special assessment instead of or along with a raise in monthly dues. It was noted that the Board can approve a special assessment without homeowner approval because of the disaster situation. This will be discussed at the upcoming informational meeting.

BUILDING AND GROUNDS UPDATE: Pete was able to get a refund on a defective countertop delivered from Lowe's third-party delivery company. Pete returned the countertop to Lowe's after waiting a week for the third party to replace it. Pete will pick-up the countertop when it is ready and pay for it then.

Pete has dealt with Republic and they will replace and service the dumpsters at the compound and Challenger Clubhouse. This will save about \$80.00 a month from Affordable, our previous supplier.

Dot was able to get the all the painting, baseboard, and chair rail included in the paint job for the Clubhouse. That results in a big savings.

Pete stated that the insurance company is sending their engineer to inspect the roof on Monday. He is interested in hiring our own engineering company for inspection as there is apparent damage to the insulation, ceiling tiles, and possibly light fixtures, caused by water leaking through the roof. If the water in the clubhouse was caused by a leaking roof, our insurance company would be responsible for at least some coverage. Pete will call a roofing consulting firm to check prices.

OTHER ISSUES:

- Dawn asked Drew who the Golf Course Committee treasurer will be. Drew stated that Barb Middleton is the Secretary and that the treasurer will probably be Ken Dobosz, the Committee Chairman. He will let Dawn know after the November Committee meeting.
- Dawn also asked Dot who the Building & Grounds Committee treasurer is. Dot will notify Dawn after the November Committee meeting.

- Pete discussed possible dates for an informational meeting. The Board agreed that the informational meeting will be held at 10:00am at the front of the Boulevard Clubhouse.
- Dot presented a drawing for the Clubhouse that would change the location of the dance floor and the Bingo Board with the Memorial Tree. She has discussed this with Terry Crosby and John and Barb Scott. Terry feels she would need two more TVs if we did this. Discussion was held on storage changes that are being made to the clubhouse. There will be additional storage by the office. The kitchen will be made larger and rearranged. Roger Martin has volunteered to put the cabinets together. Dot stated that the clubhouse will be painted a lighter gray on top with a black lacquer chair rail and darker gray paint below the chair rail and black baseboard. The carpet will be a charcoal dark gray with a lighter gray stripe square and another square will be lighter gray with a milky gray stripe. The Board voted to approve the plan.
- Pete wants to replace all the shut-off valves for the all bathroom sinks and toilets. The only costs will be the valves. The Board voted to approve this.
- Marletta suggested that we invest in a Shark steamer and a Shark vacuum cleaner. Discussion followed on proper care of the new floor. Further discussion was held on the possibility of moving the closets for cleaning supplies. Dot will donate Shark steamers and vacuum cleaners.
- Pete is checking with our insurance company to have our representative come out to speak to the Board regarding our policy.

The meeting adjourned at 4:30pm.

Respectfully submitted,

Patricia Kares, Secretary